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**HSC R&D Opportunity-Led Commissioned Research Awards**

###### Application Form

Applications can be submitted at any time to the HSC R&D Division Office

*This application form should be saved as a .pdf file and submitted by e-mail to enquiry.rdpha@hscni.net*

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| **COMPLETE IN TYPESCRIPT (Arial 11pt)** |
| 1. **Applicant details**
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|   Chief Investigator name |

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|   Host Institution name Chief Investigator address Email address |

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| 1. **Co-Investigator(s) details**

Co-Investigator name Co-Investigator address  Co-Investigator name  Co-Investigator addressCo-Investigator name Co-Investigator address  |

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| 1. **Project title**
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| 1. **Provide details of Joint Funder(s)**

Please provide details of joint funding. This includes: Funder name(s), funding scheme and funding amount. |
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| Joint Funder(s) name |  |
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| Funding scheme(s) |  |
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| Funding amount(s) |  |

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| 1. **R&D Division Funding**

Please provide the total funding being requested from HSC R&D Division and a breakdown of the costs |
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| Please describe the arrangements that you will put in place with the joint Funder(s) regarding any additional funding from HSC R&D Division. This includes how HSC R&D Division will be recognised as part of the overall project. |
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| 1. **Justification for Fundng**

Why is funding being sought from HSC R&D and not another research funder? Have any elements of the proposed research been previously rejected by a research funder, if so, what is the basis for submission to HSC R&D?*Please provide justification for seeking funding from HSC R&D and not another funder. If a significant element of the research has been previously rejected by a research funder, please explain the basis of the rejection and how this has since been addressed.*  |
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| **7. Peer Review**Please provide evidence of independent peer review. Additional documents to support evidence of independent peer review can be submitted as separate PDF documents along with the application form.  |
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| **8. Project proposal:** (500-2000 words). Please use the following headings when describing  the project:* Background and Need (As specifically as possible, explain the nature of the needs or demands that are to be addressed, and detail any deficiencies in existing service provision)
* Objectives (of full project)– what will you do, how will you do it, who will benefit, how will you measure it?
* HSC R&D Division adding value (highlight why HSC R&D funding is required and what it adds)
* Expected outcomes (and how HSC R&D Division will be recognised in these)
* Intended impact - who will use the research findings and how will they be disseminated to maximise impact?
* Constraints/risks to the project
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| **9. Details of Personal and Public Involvement:** Using the [UK standards for Public Involvement](https://sites.google.com/nihr.ac.uk/pi-standards/home), describe how you identified service users, carers and the public to become involved in the **initial planning and design of the research project**, for example, identification of the research topic / prioritising the research question, and/or any input in the preparation of this application. Please provide sufficient detail to demonstrate how PPI has influenced the proposal. |
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| Using the [UK standards for Public Involvement](https://sites.google.com/nihr.ac.uk/pi-standards/home), describe how you plan to involve service users, carers and the public as partners at **each stage of the research cycle**, to include reporting and dissemination. Please fully justify the level of/approach to involvement. [*Click here to view a list of useful PPI resources*](https://research.hscni.net/ppi-resource-library-researchers) |
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| **10. Describe the benefits of the project using the following headings:** (max 300 words)* Improved patient/client outcomes or other benefit to HSC
* Reputation and potential for additional return on investment
* Building capacity / infrastructure / partnerships within HSC
* Evidence that the project is a priority for HSC – Does the propsal add breadth or depth to the existing research portfolio?
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| **11.** **We encourage engagement with policy makers within the HSC (Public Health Agency (outside of HSC R&D Division) and/or the Department of Health) where appropriate**.With whom has this project/application been discussed within e.g. the Department of Health, Public Health Agency, Health and Social Care Trust(s))? Please provide details below including the names of those with whom you have discussed the application/project. |
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| **12. Intellectual Property**Describe any how you have considered the protection and exploitation of any intellectual property (IP) and know-how from the project.Please provide details of discussions you have had with your institution’s Technology Transfer Office, and with HSC Innovations if the proposal includes Applicants employed by an HSC organisation and/or patients from the HSC |
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|  **Intellectual Property**Please provide details of any agreements (and their stage of development) that need to be in place to ensure the interests of the various parties (including the HSC) are recognised for their role in the project. Highlight the involvement of any commercial organisations in the project.*N.B. HSC R&D Division may discuss this application with HSC Innovations as part of the review process.* |
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| **13. Conflict of Interest Declaration**Declare any conflicts or potential conflicts of interest that the CI or others associated with this application may have in undertaking this research, including any relevant, non-personal and commercial interest that could be perceived as a conflict of interest. |
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| Chief Investigator signature |  |
| Date submitted |  |

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| **14. Institutional Declarations** |
| *Host Institution: Technology Transfer* |
| *(i) “I confirm that the Chief Investigator has or will complete appropriate training in IP management within 12 months of commencement of this project, or is a senior researcher deemed to be suitably experienced in IP management.”* |  | Name |  | e-Signature |  |
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| **OR** |
| *“I confirm that there is no requirement for the Chief Investigator to be trained in IP or be suitably experienced in IP management.”* |  | Name |  | e-Signature |  |
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| Employing Organisation: Finance |
| *(ii) “I confirm that the University Research Office has a record of this application and that suitable arrangements for the administration of this Award and for research sponsorship will be put in place.”* |  | Name |  | e-Signature |  |
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| Employing Organisation: Research Office |
| *(iii) “I confirm that the employing organisation research office is aware of the proposed research and have considered the implications for the organisation.”* |  | Name |  | e-Signature |  |
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